CISA Active Shooter Pocket Card: Instructions for Printing

- If using a double-sided printer, make sure your printer settings are configured to flip on the long edge of the paper.
- If using a printer that cannot automatically print double-sided, make sure your printer settings are set to manually print-double sided, and then flip the paper in accordance with your printer's instructions after the printing of side 1.
- In both cases, it is advisable to print a test copy before setting up to print multuple copies, as printer settings can vary.
- These instructions are on Page 1 of the PDF. Instruct your printer to only print Pages 2 and 3.

ACTIVE SHOOTER *Pocket Reference Card*

RUN

- ‣ **Identify the location(s) of the threat**
- ‣ **Quickly escape** from the threat (via windows, stairs, doors, etc.)
- ‣ **Leave belongings behind**

HIDE

- ‣ **Block entry** to hiding place and lock doors
- ‣ **Hide** in area out of the shooter's view
- ‣ **Silence mobile communication** devices

FIGHT

- ‣ **Commit to** decisive and aggressive **action**
- ‣ Your goal is to **incapacitate the shooter**
- ‣ **Fight** until the threat is neutralized

Consider all of your options: **Run** ↻ **Hide** ↻ **Fight**

STAY SAFE!

‣ **Pay attention to emergency alerts**

‣ Report **suspicious activity and individuals**

‣ Take note of the **two nearest exits** in any facility you visit

‣ **Help others** if you are able to do so **safely**

‣ If you are in a **secure location,** stay there until law enforcement enters

Contact your local security POC for additional information (name, phone, email, etc.):

WHEN LAW ENFORCEMENT ARRIVES

‣ **Remain calm** and follow instructions

‣ **Put down any items in your hands** (i.e., bags, jackets)

‣ **Keep hands visible** at all times

‣ **Avoid quick movements toward officers** such as holding on to them for safety

‣ **Avoid pointing, screaming, or yelling**

‣ **Follow responder's instructions** when evacuating